Pls find the below UAN Registration & Activation

## **Steps to UAN Registration & Activation**

In order for individuals to activate their UAN, it is mandatory that they know their UAN number, Member ID, Aadhaar number, or PAN. The procedure that must be followed by employees to activate their UAN is mentioned below:

- 1. First, employees must visit <u>https://unifiedportal-</u> mem.epfindia.gov.in/memberinterface/
- 2. Next, the employee must click on 'Activate UAN'.



- 3. On the next page, the employee must enter his/her UAN, Member ID, Aadhaar number, or PAN.
- 4. Next, the employee must fill up the required details such as name, date of birth, mobile number, email ID, and captcha.

| ctivate Your Uan |                      |                 |
|------------------|----------------------|-----------------|
| UAN              |                      |                 |
| Enter Member ID  | Select State 🔻       | Select Office * |
|                  | Region Office Est Id | Est Ext Member  |
| C AADHAAR        |                      |                 |
| O PAN            |                      |                 |
| Name *           |                      |                 |
| Date of Birth *  | DD/MM/YYYY           |                 |
| Mobile No. *     |                      |                 |
| Email Id         |                      |                 |
|                  | TZKR                 |                 |

- 5. Once the above details are filled, the employee must click on 'Get Authorization Pin'.
- 6. The employee will receive the PIN on his/her mobile number that has been registered with the UAN.
- 7. On the next page, the employee must enter the OTP, check the 'I Agree' disclaimer checkbox, and click on 'Validate OTP and Activate UAN'.

| ctivate Your Uan  |   |                         |
|---|---|-------------------------|
| I UAN   |   |                         |
| Name *  |   |                         |
| Date of Birth *   |   |                         |
| Mobile No. *  |   |                         |
| Email Id  |   |                         |
| Disclaimer:<br>I declare that the details pro<br>and in case of any complaint | vided above belong to me. I understand that my mobile number<br>regarding misuse of the facility and/or false declaration as given<br>ver to the appropriate authority for suitable action. | will be recorded above, |
| my details may be handed o  |   |                         |
| my details may be handed o  |   |                         |
| my details may be handed o I Agree OTP Id                                     |   |                         |

8. The employee will receive password details on the registered mobile number.



9. The employee can use his/her UAN, password, and captcha details to log in to the <u>https://unifiedportal-mem.epfindia.gov.in/memberinterface/</u>. Employees are also allowed to change the password that they have received on their registered mobile number.

10. In case employees forget the password, they will be able to reset the password on the EPFO portal. However, employees will need to know their UAN in order to reset the password.