

FORMAT FOR JOINT REQUEST UNDER PARA 26(6) OF THE EPF SCHEME 1952

For Existing Employee

Iam an existing member of the EPF Scheme having UAN I have read and understood the provisions of Para 26(6) as well as the definition of 'Pay' under Para 2 of the Scheme. I wish to contribute towards my EPF on actual higher pay exceeding the statutory wage ceiling of Rs 15000/- per month w.e.f.and accordingly, submit my option to contribute on my actual higher pay.

OR

For a new Employee

I..... having read and understood Para 26(6) and the definitions of 'Pay' and 'excluded employee' as mentioned under Para 2 of EPF Scheme, 1952, hereby declare that I am an 'Excluded Employee' as per Para 2(f)(ii) of the Scheme and is not enrolled as a member to the Scheme as my 'Pay' / 'PF wage' from the date of joining my establishmenthaving PF Code.....has been above the statutory wage ceiling of Rs.15,000/-. Now, I wish to become a member of the EPF Scheme, 1952 w.e.f..... and accordingly hereby exercise my option for the same under Para 26 (6) of the EPF Scheme, 1952.

UNDERTAKING BY THE EMPLOYER

I....., being the employer as per the provisions of Section 2(e) of the EPF & MP Act 1952, in respect of the above-mentioned employee, hereby undertake to pay the administrative charges payable at prescribed rates towards EPF/EPF contribution made by/ in respect of the said employee, including his/ her contribution on Pay more than the statutory limit. I also undertake to comply with all the statutory provisions under EPF & MP Act, 1952 and Schemes framed there under in respect of such employee with effect from.....

Copy of Form-11 submitted by the member at the time of his/ her joining and Salary Slip/ statement in respect of the member for wage month (both duly attested) is enclosed.

Signature of Employer
Name, Designation of the employer

Name & Signature of the employee