

प्रेषक :  
श्री / श्रीमती  
पता  
मोबाइल नंबर  
आधार कार्ड नंबर

दिनांक \_\_\_\_\_

प्रतिष्ठा में ,  
जिलाधिकारी / अध्यक्ष , जिला आपदा प्रबंधन प्राधिकरण ,

विषय : राज्य / केंद्रीय आपदा मोचक निधि के अन्तर्गत अन्तरिम सहायता  
सन्दर्भ : 33-4/2020-NDM-1 dated 14-03-2020 , 32-7/2014-NDM-1 dated 08-04-2015

महोदय ,

मेरे पति / पत्नी / पुत्र /पुत्री \_\_\_\_\_ की मृत्यु कोविड से दिनांक  
.....को हो गई ,

भारत सरकार द्वारा जारी किये गए उपरोक्त दिशा निदेशो के अंतर्गत , अंतरिम सहायता हेतु , मैं  
अपना आवेदन निम्न विवरण सहित प्रस्तुत कर रहा हूँ ।

1. मृतक का नाम : \_\_\_\_\_ उम्र \_\_\_\_\_ स्त्री/पुरुष
2. मृतक के पिता / पति / पत्नी का नाम \_\_\_\_\_
3. पूरा पता \_\_\_\_\_
4. मृतक का आधार कार्ड नंबर या अन्य पहिचान पत्र \_\_\_\_\_
5. मृतक का रिश्ता आवेदनकर्ता के साथ \_\_\_\_\_
6. मृतक का मृत्यु प्रमाण पत्र \_\_\_\_\_
7. मृतक का अस्पताल का सर्टिफिकेट \_\_\_\_\_

मेरा बैंक खाता संख्या \_\_\_\_\_ बैंक में है

कृपया मेरे आवेदन की पावती प्रदान करते हुवे , मुझे अंतरिम राशि का भुगतान मेरे बैंक खाते में  
प्रेषित करने की कृपा करे

भवदीय

From:  
Sri / Shrimati \_\_\_\_\_  
Address \_\_\_\_\_  
Mob. No. \_\_\_\_\_  
Email i/d \_\_\_\_\_  
Adhar Card No. \_\_\_\_\_ Dated the \_\_\_\_\_

To,  
The District Magistrate / Charrman,  
District Disaster Management Authority,  
\_\_\_\_\_

Sub: Interim Relief under National Disaster Relief Fund  
Ref: 33-4/2020-NDM-1 dated 14-03-2020 , 32-7/2014-NDM-1 dated 08-04-2015

Sir,

My husband/wife/son/daughter \_\_\_\_\_ lost his/her life  
due to National Panademic COVID on \_\_\_\_\_, whose particulare are given  
hereunder

1. Name of deceased : \_\_\_\_\_ age \_\_\_\_\_ Sex \_\_\_\_\_
2. Father/Husbands Name of deceased \_\_\_\_\_
3. Full address \_\_\_\_\_
4. Adhar Card No./ any other ID proof \_\_\_\_\_
5. Relation of the deceased with applicant \_\_\_\_\_
6. Death Certificate issued by Hospital \_\_\_\_\_
7. Death Certificate issued by Municipal Board \_\_\_\_\_
8. Bank Account no. of the applicant / beneficiery \_\_\_\_\_
9. Name of the Bank with IFSC Code \_\_\_\_\_

Kindly grant me Interim Cash Relief as per the guidelines issued by the Ministry of Home  
affairs, Govt. of India at an earliest.

Kindly acknowledge receipt and oblige

Yours faithfully,

No. 33-4/2020-NDM-I  
Government of India  
Ministry of Home Affairs  
(Disaster Management Division)

C-Wing, 3<sup>rd</sup> Floor, NDCC-II  
Jai Singh Road, New Delhi-110001  
Dated 14.03.2020


To  
The Chief Secretaries  
(All States)

**Subject: Items and Norms of assistance from the State Disaster Response Fund  
(SDRF) in wake of COVID-19 Virus Outbreak**

Sir/Madam

I am directed to refer this Ministry's letter No. 32-7/2014 dated 8<sup>th</sup> April, 2015 on the above mentioned subject.

2. The Central Government, keeping in view the spread of COVID-19 Virus in India and the declaration of COVID-19 as pandemic by the World Health Organisation (WHO), by way of a special one time dispensation, has decided to treat it as a notified disaster for the purpose of providing assistance under SDRF. A list of items and norms of assistance for containment of COVID-19 Virus in India, eligible from SDRF is annexed.

Yours faithfully,  
  
(Sanjeev Kumar Jindal)

Joint Secretary to Government of India  
Tel: 23438096

Copy to AS(UT), MHA for making similar provisions for utilization of UT Disaster Response Funds by the Union Territories.

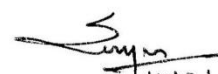
**List of items & norms of assistance from State Disaster Response Fund (SDRF) in the wake of COVID-19 virus outbreak**

Sl. No.	ITEMS	NORMS OF ASSISTANCE
1.	<b>Ex-Gratia payment to families of deceased persons.</b>	Rs.4.00 lakh per deceased person including those involved in relief operations or associated in response activities, subject to certification regarding cause of death from appropriate authority.
2.	<b>Covid-19 positive person requiring hospitalization.</b>	Cost of hospitalization for managing COVID-19 patient at rates fixed by the State Government.
3.	<p><b>Measures for quarantine, sample collection and screening:</b></p> <p>(a) Provision for temporary accommodation, food, clothing, medical care, etc. for people affected and sheltered in quarantine camps (other than home quarantine) or for cluster containment operations.</p> <p>(b) Cost of consumables for sample collection.</p> <p>(c) Support for checking, screening and contact tracing.</p>	<p>As per actual expenditure and as per the assessment of need by State Executive Committee (SEC), to ensure the effective containment of outbreak for a period upto 30 days. The SEC will decide the number of quarantine camps, their duration and the number of persons in such camps.</p> <p><i>This period can be extended by the SEC beyond the prescribed limit subject to condition that expenditure on this account should not exceed 25% of SDRF allocation for the year.</i></p> <p>Medical care may also be provided from National Health Mission (NHM).</p>
4.	<p><b>Procurement of essential equipments/labs for response to COVID-19:</b></p> <p>a) Cost of setting up additional testing laboratories within the Government and the cost of consumables.</p> <p>(b) Cost of personal protection equipment for healthcare, municipal, police and fire authorities.</p> <p>(c) Cost of Thermal Scanners, ventilators, air purifiers, and consumables for Government hospitals.</p>	<p>Expenditure is to be incurred from SDRF only (and not from NDRF), as assessed by the State Executive Committee (SEC) to strengthen the surveillance and control measures against COVID-19 virus outbreak.</p> <p>Total expenditure on equipment should not exceed 10 % of the annual allocation of the SDRF</p>

Note:- 1. SEC shall ensure overall oversight mechanism so that no duplication takes place with reference to other Government schemes.

2. Any amount spent by the State for COVID-19, over and above the ceiling, would be borne out of the resources of the State Government and not from SDRF.

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 14/3/2020

No. 32-7/2014-NDM-1  
Government of India  
Ministry of Home Affairs  
(Disaster Management Division)

*Supdt.*  
*CA*  
*22/4/15*

'C' Wing, 3<sup>rd</sup> Floor, NDCC-II,  
Jai Singh Road, New Delhi-110001,  
Dated the 8<sup>th</sup> April 2015

To

1. Chief Secretaries of all States
2. The Relief Commissioners / Secretaries, Department of Disaster Management of all States

**Subject: - Items and Norms of assistance from the State Disaster Response Fund (SDRF) and the National Disaster Response Fund (NDRF) for the period 2015 - 2020.**

Sir/ Madam,

I am directed to state that based on consideration of the recommendations of Fourteenth Finance Commission (FFC) on financing of expenditure on immediate relief during natural disasters for the period 2015-2020 and the report of the Expert Group set up by this Ministry, the Government of India has revised the items and norms for assistance from SDRF/NDRF. The approved list of items and norms for assistance from SDRF / NDRF in the wake of identified natural disasters is **Annexed**. The revised norms will be effective from 1<sup>st</sup> April 2015. However, the farmers affected by hailstorms in different parts of the country during February/ March 2015 will also be given assistance under the new norms.

2. The revised items and norms can also be downloaded from website of Disaster Management Division of Ministry of Home Affairs i.e. [www.ndmindia.nic.in](http://www.ndmindia.nic.in).

3. As the first charge on SDRF should be on a disaster of severe nature, there has been a requirement to adjust balance amount of SDRF whenever NDRF amount is released. This procedure stands revised as follows:-

50% of SDRF balance, as on 31<sup>st</sup> March of the preceding financial year, will be adjusted while releasing the assistance from NDRF for the first disaster in a financial year. In case the same State faces another severe disaster during the same year, no adjustment will be made while releasing NDRF assistance.

4. A copy of the communication alongwith their enclosure is also being sent to the Accountants Generals of the States for necessary action.

5. This supersedes this Ministry's earlier letters on this subject, the last being No.32-3/2013-NDM-I dated the 28<sup>th</sup> November, 2013 and No. 32-3/2013 NDM-I dated 5<sup>th</sup> March 2014.

Yours faithfully,



(Goutam Ghosh)  
Deputy Secretary to the Govt. of India  
Telefax: 23438123

**Encl:** As above.

Copy for information and necessary follow up action to:-

1. Accountants General of all State Governments.
2. Comptroller & Auditor General (CAG), New Delhi.
3. Controller General of Accounts (CGA), New Delhi.
4. Resident Commissioners of all State Governments.

Copy to: -

1. Ministry of Finance, Department of Expenditure [Shri Vivck Joshi, JS (FCD)], North Block, New Delhi.
2. Ministry of Agriculture [Joint Secretary (DM)], Krishi Bhawan, New Delhi.
3. Member Secretary, National Disaster Management Authority, NDMA Bhawan, Safdurjung Enclave, New Delhi.
4. All concerned Central Ministries/ Departments / Organizations.
5. PMO / Cabinet Secretariat.
6. PS to HM/ PS to MOS (R)
7. Sr. PPS to Home Secretary/ Addl. Secretary (F)/ Joint Secretary (DM)/ NIC.

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