

**GOVERNMENT OF WEST BENGAL  
FINANCE (AUDIT) DEPARTMENT  
NABANNA, MANDIRTALA, HOWRAH-711 102**

No. 1000-F(P<sub>2</sub>)/FA/O/2M/74/16(N.B.).

Dated, Howrah, the 12<sup>th</sup> March, 2021.

**MEMORANDUM**

In view of the General Election to the West Bengal Legislative Assembly, 2021 scheduled to be held on 27<sup>th</sup> March, 1<sup>st</sup>, 6<sup>th</sup>, 10<sup>th</sup>, 17<sup>th</sup>, 22<sup>nd</sup>, 26<sup>th</sup>, 29<sup>th</sup> April, 2021 in different Assembly constituencies as detailed in the following TABLE vide relevant Press Note No.ECI/PN/16/2021, dated 26.02.2021 of the Election Commission of India, the undersigned is directed to say that the Governor is hereby pleased to declare the dates of Poll as public holiday as per TABLE below (i.e., wherever applicable) under the Negotiable Instruments Act, 1881 for the respective Assembly Constituency, as follows :

Phase (1)	Date of Poll (2)	Assembly Constituency numbers (3)	Holiday under N.I. Act (4)
Phase-I (30 Assembly Constituencies)	27.03.2021 (Saturday)	212-223, 228, 233-234 and 236-250	27.03.2021 (Saturday)
Phase-II (30 Assembly Constituencies)	01.04.2021 (Thursday)	127, 130-132, 203-211, 224-227, 229-232, 235 and 251-258	01.04.2021 (Thursday)
Phase-III (31 Assembly Constituencies)	06.04.2021 (Tuesday)	128-129, 133-146, 177-183, and 195-202	06.04.2021 (Tuesday)
Phase-IV (44 Assembly Constituencies)	10.04.2021 (Saturday)	1-14, 147-157, 169-176, and 184-194	10.04.2021 (Saturday)
Phase-V (45 Assembly Constituencies)	17.04.2021 (Saturday)	15-27, 86-93, 111-126, and 259-266	17.04.2021 (Saturday)
Phase-VI (43 Assembly Constituencies)	22.04.2021 (Thursday)	28-36, 77-85, 94-110, and 267-274	22.04.2021 (Thursday)
Phase-VII (36 Assembly Constituencies)	26.04.2021 (Monday)	37-48, 55-65, 158-161, and 275-283	26.04.2021 (Monday)
Phase-VIII (35 Assembly Constituencies)	29.04.2021 (Thursday)	49-54, 66-76, 162-168, and 284-294	29.04.2021 (Thursday)

2) All Government Offices, Organizations under it, Undertakings, Corporations, Boards, Statutory and Local Bodies, Educational Institutions etc. situated within the Assembly Constituency will remain closed on the respective dates so that every employee is able to exercise his/her right to franchise in the election.

3) Labour Department will issue suitable instructions to shops, commercial and industrial establishments including Tea Gardens to declare the said dates for the concerned Assembly Constituencies as paid holiday for the workers to enable them to exercise their franchise in the election.

4) In case of an employee working outside his concerned Assembly Constituency and where the date of Poll has not been declared as holiday in his place of work as tabled in Para-1 above, he / she shall be permitted to cast his / her vote by way of allowing special leave on that date.

5) In case of re-poll, the employees/workers shall be allowed to cast their votes on the date of re-poll also in the manner as stated in Para-4 above.

6) The days before the respective dates of poll being the dates of dispatch shall be declared as local holiday for the Educational Institutions / Government Offices etc., which will be used as Polling Stations / Sector Office / Distribution-cum-Receiving Centre or for any other election related purpose, situated within the respective Assembly Constituency except the day of 25.04.2021 as the same being Sunday, public holiday under N.I. Act, 1881.

7) If the poll process continues upto late hours on the poll date(s) as stated in the TABLE in Para-1 pre-page, the polling parties may obtain their release from the respective Reception Centres in the small hours of the morning (or even afterwards) of the said poll dates [i.e., as in Col.(2) of the TABLE in Para-1 overleaf] finding it difficult for them to attend office in time. In consideration of the situation, special leave may be allowed on the following day of the poll on 7<sup>th</sup>, 23<sup>rd</sup>, 27<sup>th</sup>, and 30<sup>th</sup> April, 2021 to the officers and employees who will be deployed for polling duties.

Sd/- S. Barman.

**Secretary  
to the Government of West Bengal.**

Contd....P/2.

No. 1000/1(400)–F(P<sub>2</sub>)/FA/O/2M/74/16(N.B.).

Dated, Howrah, the 12<sup>th</sup> March, 2021.

Copy forwarded for information and necessary action to :-

- 1) The Additional Chief Secretary / Principal Secretary / Secretary,  
----- Department (All)  
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- 2) The Principal Secretary to the Hon'ble Chief Minister.
- 3) The Chief Electoral Officer, West Bengal.
- 4) The Additional Chief Secretary / Principal Secretary, Labour Department.
- 5) The Divisional Commissioner, ----- Division,  
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- 6) The Director General and Inspector General of Police, West Bengal, Nabanna, Howrah-711 102.
- 7) The Commissioner of Police, Kolkata, 18, Lalbazar Street, Kolkata-700 001.
- 8) The District Magistrate / District Judge / Superintendent of Police,  
----- District (All)  
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- 9) The Sub-Divisional Officer, -----  
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- 10) The Principal Accountant General (A & E), West Bengal, Treasury Buildings, Kolkata-700 001.
- 11) The Pay and Accounts Officer, Kolkata Pay and Accounts Office-I / II / III,  
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- 12) The Treasury Officer, ----- Treasury  
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- 13) The Chief of News Bureau, Directorate of Information, West Bengal.
- 14) Shri Sumit Mitra, Network Administrator, Finance Department for uploading in the website.

**Joint Secretary  
to the Government of West Bengal.**