Facility for **Principal Employer to view compliances of their employees engaged by or through Contractors**

A new facility has been added in the login of all employers to declare their Contractors (registered with EPFO) and the period of contract so that they as Principal employers may through their login view & monitor the compliance in respect of their contract employees reported in ECR by their contractors.

Under the EPF & MP Act, 1952 the definition of employee in section 2 (f) includes a person employed indirectly by or through a contractor.

With this facility, Principal Employers can view the amount of wages on which the EPF dues have been remitted by the contractor as compared to the wages and EPF employer's share paid to contractor under the contract.

Benefit schemes of PMRPY & ABRY are being operated by the Central Government under which contractor as independently registered estts claim the Employee's and Employer's Share of EPF contributions from Central Government.

Now Principal Employers through this facility can view such benefits claimed from Central Govt. by their contractors in respect of their contract employees & regulate their payments to contractor accordingly.

PROCESS FLOW FOR PRINCIPAL EMPLOYER (who are registered as establishment with EPFO) AND CONTRACTOR FUNCTIONALITIES

- URL: Enter the URL in URL Bar <u>https://unifiedportal-emp.epfindia.gov.in/epfo/</u>.
- The link for both Principal Employer and Contractor are inside the login of each establishment covered under EPF & MP Act.



For a Principal Employer

Adding a Contractor

Use the Menu Establishment>>Contractor

EMPLOYEES' P MINISTRY OF LA	ROVIDENT FUND ORGANISATION, IND BOUR & EMPLOYMENT, GOVERNMENT OF INI	IA DIA				Est. Id:		🗚 👗 🛋 🛛 🕿 employerfeedback(at)epfindia(dot)gov(dot)in @ Logout Weelserdsv 30 Dec 2020 (IDCV 1 0 83)
🚓 Home Member 🗸	Establishment - Payments - D)ashboards 🗸 🛛 U	Jser - Adı	min -	Online Services -			
	VIEW PROFILE							
i Alert's	EXEMPTED RETURNS						Employer Pro	ofile
A No recent alerts to v	CONTACT DETAILS							ST.MARYS SCHOOL
NEW! Click here	VIEW ADDRESS						Est. Id	
	DSC / E-SIGN						LIN	
NEW! Click here	FORM-5A	ojana					PAN	
	BRANCHES[FORM 2A]						PF	Exempted
NEW! Click here	DOWNLOAD PDFS	Rojgar Yojna					Pension	Un-Exempted
	MEMBER LOCATION MAPPING						EDLI	Exempted
File Monthly ECR in	MODIFY ESTABLISHMENT DETAILS	ed 58 years of ag	je before first	week of	every month and subm	it their Pension/PF claim	National Industrial Classification Code	
Employees' attaining	E-INSPECTION NOTICE	E_ Excel					(NIC)	
	PMGKY BANK ACCOUNT REGISTRATION						Address	KRISHNAPURAM, BANJARAHILLS FFGG,ANAND PURAM, Dist: HYDERABAD. State: TELANGANA. Pin: 500002
📴 What's New	PRINCIPAL EMPLOYERS						PF Office	SIDDIPET [SID]
	CONTRACTOR						i Online Servi	ces

 Here Principal Employer can add new contractor through 'Add New Contractor' Link. Click on the link.

EMPLOYEES: PROVIDENT FUND ORGANISATION, INDIA MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA	a Wetome: III I A I → employerfeedbac(at[epth-dia(dot]pot(ont Ext. Ini
Home Member - Establishment - Payments - Dashboards - User - Admin - Online Services -	ABRY +
Contractor Details / Add New Contractor / Upload Monthly Details Of Contractor Employee / Compliance Dashboard	
E Contractor Details	
	Export to excel 📆

- After clicking on the add new contractor link. A new page will be displayed. Now Enter 'Establisment ID' of Contractor and click the search link. (Click of this search is necessary to display the name of contractor establishment else Submit Button will give error message.
- Name of the contractor establishment will be displayed. In case the name displayed shows that a wrong id was entered, enter the correct id and search to display.
- Enter 'Contract start date' (mandatory), 'Contract end date' (if available), and Upload 'Work order' file (pdf file upto 2 MB only) then click on the 'Submit' button. Of the work order relevant or first page that shows the name of contractor and period of contract is sufficient to upload.

(S' PROVIDENT FUND OI	RGANISATION, I	NDIA F INDIA			▲ Welcome: . Est. Id: Name : :		A employerfeedback(at)epfinala(dot)gov(dor (e Log Thursdy 31 Dec 2000 (HDCV 1)
an He	me Member	- Establishment -	Payments +	Dashboards +	User + Admin +	Online Services +	ABRY -		
	Contractor Details	/ Add New Contractor	/ Upload Mont	hly Details Of Cont	actor Employee / Com	pliance Dashboard			
	Add Contractor								
					🏛 Establishment ID *]	۹	
					Stablishment Nam	ne *			
					🛗 Contract Start Date	• # 0	ontract End Date		
					û		¢		
					💾 Work Order *	C	hoose File No file chosen	0	
							u.		
						Submit 🛩	4		
						_			

- After a new contractor is added, contractor details page will be displayed. Here principal employer can see the details of all added contractors in the grid. However if the Principal Employer finds that he has added a wrong establishment he can delete the added contractor establishment.
- The fact of adding a contractor by a Principal Employer will be immediately displayed in the login of the Contractor with the name and code number of the Principal Employer.

EMPLOYEES' PROVIDENT FU	ND ORGANISATION, INDIA YMENT, GOVERNMENT OF INDIA			Welcome: Est. Id: Name : .		employerfeedback[at]epfindla[dot]gov[dot]i 0+ Logou Tuesday 29 Dec 2020 (NDCV 1.0.8
Home Member - Establishme	nt + Payments + Dashboards +	User + Admin +	Online Services 👻			
Contractor Details / Add New Cont	ractor / Upload Monthly Details Of Con	tractor Employee / Cor	mpliance Dashboard			
Contractor added successfully.						×
≡ Contractor Details						
						Export to excel 🔀
Contractor Est Id	Contractor Name	Application C Submission Date	Contract From Contract Till	Work Order Status	Contract Rejection Remark	Action
1				ACTIVE	-	

- Once the Principal Employer has added a contractor, he will be able to view the compliance in respect of the contract employees working for it during the contract period through the following process:
- \succ

Upload Monthly Details of Contract Employee

- Through 'Upload Monthly Details of Contract Employee' link, principal employer can upload the following details:
- Select the 'Contractor' from list, select 'Wage month' and 'File' from 'Choose File' button (File should contain UAN, Name of contract employee, his wages on which payment made to the contractor and number of working days. Details of wages and number of working days is not mandatory. For knowing the format of the upload file click on button 'View Help file for reference').
- Upload of the wages will help the Principal Employer to compare the wages on which the contractor has actually paid the PF dues.
- Only those months can be selected which fall under the period of contract.

EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA		Est. Id: Name : .			en eeubackjatjepin brajobijgovjobijin @# Logout Tuesday 29 Dec 2020 (NDCV 1.0.84)
# Home Member + Establishment + Payments + Dashboards + U Contractor Details / Add New Contractor / Upload Monthly Details Of Contract	eer • Admin • Online Services • or Employee / Compliance Dashboard				/ Activity Search
Member Summary Upload (Buik File Upload)		Bulk rool	♣ Please Make Sure : 1. File is : .txt (file 2. You are not up) 3. Member details 4. Bulk file is not of View [♣] Help File for r	size is within 2 mb) 	le size greater than 2 mb) gain. er help file) han 1000 employees
Uploaded Member Summaries Upload Date File Status Wage Month	Contractor Hame Records	Uploaded File	Error File	Members	Action
30-12-2020 O UPLOAD DECEMBER 2020	SWAMI HARIHARAN PUBLIC SCHOOL	ied View uptoaded	View errors	necords were not uploaded.	H Discard

After press of 'Update Member Summary', the details will be shown in grid 'Uploaded Member Summaries'.

100	MINISTRY OF LA	BOUR & EMPLOYMENT,	GOVERNMENT OF IND	iA.			Nama - V	NO RO TRON	LILATE		
ome	Member -	Establishment +	Payments - Da	shboards +	User +	Admin -	Online Services +	ABRY -			
Con	tractor Details /	Add New Contractor /	Upload Monthly D	etails Of Contr	actor Emple	oyee / Comp	liance Dashboard				/ Activity Search
Me	mber Summary Up	load (Bulk File Upload)					Tool	₽ Please Make S	ure :	
	쓸 Conta 쓴 Wage ■ File	Month Choose File] No file chosen	*					1. File is : .tor greater th 2. You are no 3. Member d	t (file size is within 2 m an 2 mb) of uploading the same letails are separated by	b)zip (file size bulk file again. / ## (Refer help file)
		Update Member Su	mmary						4. Bulk file is employee View 👔 Help File	not containing details for reference	of more than 1000
Upl	oaded Member Su	mmaries									
	Upload Date	File Status	Wage Month	Contract	or Name	Record	s Uploade	d File	Error File	Penbers	Action
	04-01-2021	✓ UPLOADED	JULY 2016	-	17	4(valid) , 0(k	view u	ploaded	The Processed without errors	the view members	# Discard

View the compliance by the Contractor

 'Compliance Dashboard' is available for principal employer to check payment status of contractor employees.

1	EMPLOYEE MINISTRY C	ES' PROVIDENT F	UND ORGANESA OVMENT, GOVERN	TION, INDEA				Bin ter APSEDOTTELSTOOT			EXTA DE = englischeder		No St. Ann 2020 (NOCK 1.5)	
10	Member	- Establishm	ent - Paymer	sts - Dushb	oards - User -	Admin -	Online Services	- ABRY -						
ontra	ctor Details	Add New Cor	tractor / Uploa	d Monthly Detail	is Of Contractor Br	playee / Comp	aliance Dashboard							
/iew C	Compliance	e By Contractor												
Cont	tractor :	AXSHA	at the second second		for Wage Mon	th : 07.2016								
	Show Comp	dance Disport	1											
Compl	Show Comp liance for c	dance Diffusor	1	T perta	lining to the more	h July ,2016								
Compl	Show Kong	contractor AKS	3	a per Prin	lining to the more	h July ,2016			Actual Revealed	ce by contractor				
Compl	Show Course Sance for c	Kance Ritepon	Pageneti Status	As per Print	ining to the more coal Englayer No of working days	h July 2016	D'S Wages(#)	100 Magnith	Actual Partilitar IPP Cont.(P)	ce by contractor EP3 Cert. (1)	In DV (ave.(1)	Ones, Subsidy(P)	TRM	
Compl	Sance for c	Marce Rises	Pagement Status 12	As per Prin By Per Prin EPY Wager(F) 1 2000	cipility to the more cipil trajlayar No of working days 20	h July ,2016 177 Magn(F) 8 3000	EPS Wages(#) + 2000	EDU Mages(F) F 2000	Actual Revolution (IPP Cont.(1) 1 240	ce by contractur EPS Cont. (P) # 197	101 (DV Card. 11) 173	- Genet, Sudanday(1) Store for Australian	1005i * 120175300026	
Compl tompl	Show Comp Sance for c	Alance REspect	Permit Roles	As per Prin Dr year Prin Dr Wager(F) 4 2000 7 3300	aining to the more close Employee Re of working days 21 21 21	h July ,2016 DV Visjm(t) e 2000 e 3000	EPS Wages(#) # 2000 # 2300	EDU Wageid(F) 1 2000 1 2300	Actual Feedbac (PF Cost (f) 1 246 1 216	ce by contractor 10% Cont.(P) 11%7 11.0%	101 (DV Carel, (H) H 73 H 121	- Const. Subsidy(P) (See Not Assisted See Not Assisted		
Compl Tom Tom Tom	Shoe Cours Sance for c	Aunor Defendent contractor AKSee suette saette stetter stetter v Charten	Payment Status 12 12 12	as per Prin EV Wager(F) F 2000 F 2000 F 2000	ining to the more coal Engineer 20 21 21 21 21	h July ,2016 IVY Wagen(f) 1 2000 1 2000 1 2000 1 2000	EPS Wages(F) # 2000 # 2000 # 2000	EDU Wages(P) 1 2000 1 2000 1 2000 1 2000	Actual RestRes EPF Cord.(1) 1 240 1 216 1 216 1 216	ce by contractor EPS Core. (10) 17:167 17:275 17:275 17:282	88.699 Cont.(4) 8.73 8.121 8.123	Genet, Subisidy(P) (percent Automotion Sees from Automotion Spin-Pro-Automotion	TREN @ 1201702000026 @ 1201702000026 @ 1201702000026	

It will display the data if the contractor has uploaded or paid the ECR and the wages on which the payment is made. It will also show the amount of Government subsidy under a Scheme.

IN THE LOGIN OF A CONTRACTOR ESTABLISHMENT

After login, click on **Establishment** menu & submenu will be displayed. Click on **principal employer** Llnk.

- In case any Principal Employer has added the establishment as a contractor, the details will be visible.
- The contractor can see the period of contract and the copy of the work order.
- In case he finds that there is some error in the period of contract or that he has never been a contractor for the establishment, he can disagree and record his remarks.

6) e	MPLOYEES' P	ROVIDENT FUND O	RGANISATION,	INDIA				👗 We Est. le	icome:		-A A A 🗠 🔀 employ	erfeedback(at]epfindia(dot)gov(dot)in (> Logout
	M	INISTRY OF LAI	SOUR & EMPLOTMENT	, GOVERNMENT O	FINDIA				Name :	_			Tuesday 29 Dec 2020 (NDCV 1.0.84)
🖀 Hor	ne l	Member -	Establishment 🗕	Payments +	Dashboards 🗕	User +	Admin +	Online Services	•				
Prir	ncipal E	Employers Li	st										
			Establishment M	łame		PF Code/TA	UN NO	Contract Start Date	Contract End Date	Application Submit Date	Download Work Order File	Status	Action
1			_			_					• 🖸	ACTIVE	Disaggree
								IN IN Page 1 of	1 🔛 🖬 🔟 🗸				View 1 - 1 of 1

Clicking on Disagree Button, a new popup window will display. Enter the disagree content & click on the disagree button.

EMPLOYEES' PROVIDENT FUND ORGANIS	ATION INDIA		🌡 Wel	come:		-A A A+	eedback[at]epfindia[dot]gov[dot] n
MINISTRY OF LABOUR & EMPLOYMENT, GOVE	Disagree Request				×		Ge Logout
🛊 Home Member 🗸 Establishment 🗸 Payr	Please enter remark while disaggree		Disaggree		_		
Principal Employers List			¢	_	Close		
Establishment Name	PF Code/TAN No	Contract Start Date	Contract End Date	Application Submit Date	Download Work Order File	Status	Action
1 ST.MARYS SCHOOL	APSID0059094000	28/01/2021	31/12/2020	30/12/2020		ACTIVE	Disaggree
		Let <e 1="" 1<="" of="" page="" th=""><th>le> ⊫1 100 ♥</th><th></th><th></th><th></th><th>View 1 - 1 of 1</th></e>	le> ⊫1 100 ♥				View 1 - 1 of 1

On submit, the fact of disagreement will be immediately displayed in the login of the Principal Employer.

The Principal Employer can agree with the dispue and delete the detaisl if the establishment was not his contractor or edit the period is was wrongly entered. However the Principal Employer can also Reconfirm the fact. Then no further dispute can be raised. The fact of reconfirmation means that the Proncipal Employer is confirming that he has hired the contractor and thus is taking the responsibility for the contract employees through this contractor.

RESOLUTION OF DISAGREEMENT BY PRINCIPAL EMPLOYER AGAINST CONTRACTOR'S OBSERVATION

- The list of contractors added may be opened through the Establishment>>Contractor link.
- In case the Contractor Establishment has disputed the fact of adding him as a contractor, the status of contractor in the list will be dispayed as Disputed by Contractor and the Remarks made by him will also be displayed.
- Three option buttons are available under Action. Edit, Delete and Reconfirm.
- Edit Button: Through edit button, principal employer can edit contract date and work order file of the contractor.
- Delete Button: Through delete button, principal employer can delete the record of added contractor.



Reconfirm: If the Principal Employer finds the dispute by the Contractor to be wrng and that he has added correct establishment with correct period, he can Reconfirm and that will make the status of the Contractor Active/Reconfirmed and therefter no further dispute can be raised by the contractor. The Principal Employer can upload the UAN list and view compliance.

		" PROVIDENT FUND O	RGANISATION, IN	IDIA INDIA				A Welcor E Na	ne: st. ld: . me : :	A A .	employerfeedback[at]epfindia[dot]gov[dot @ Log Thursday 31 Dec 2020 (NDCV 1.1
e Ho	me Member -	Establishment 👻	Payments 🗸	Dashboards 🗸	User 🗸 🛛 Adn	nin 🚽 Online S	ervices - AE	BRY -			
	Contractor Details	Add New Contractor	/ Upload Monthl	ly Details Of Contrac	tor Employee /	Compliance Das	hboard				
=	Contractor Detai	ls									
											Export to excel 🔀
	Contractor	Est Id	Contractor Nar	me	Application Submission Date	Contract From	Contract Till	Work Order	Status	Contract Rejection Remark	Action
1	_				_	-		2	ACTIVE/RECONFIRMED	cancel	

Registration of a principal employer not covered under the EPF and MP Act 1952 & not registered with EPFO

- Such Principal Employers like the Railways, CPWD, Government Departments can also utilize the facility for viewing the compliance by their contractors and can know of the exact amount of subsidy received against their contract workers.
- Such Principal Employers are not required to take a PF Registration Number.
- They can register themselves for this purpose through their TAN.
- This also facilitates bigger Principal Employers to have registrations by each if the DDO who are having the TAN fo rthe Unit to register and add the contractors. So bigger Organisations like Railways will not have any issue since each unit may have a separate TAN.
- No registration number is required since the TAN will be the user id for login post registration.
- Application process is simple and based on TAN and the applicant needs only to know the NIC Classification of its Organisation.

Government of India	Technica	al Help : 📞 18001-18005 (Toll Free) - Timing : 9:15 AM to 5:45 PM 🖾 Contact Us 🛛 A+ 🗛 🗛 Facebook 🗾 🤷
Employees' Provident Fund Or Ministry of Labour & Employment, Government of I	ganisation, India ^{ndia}	
	 In case your use of wrong participants 	te your permanent login id adur choice after the first login. have forgotten the password/login password link to get the same nyour registered mobile number. vaccount is locked due to repeated sassword, use Unlock account link. General Password Unlock account link. Enter Password Unlock Account Engoger Password Unlock Account Engoger Password Unlock Account Engoger Password Principal Employer Sign In
Welcome Employers !!	Important Links	S What s New
A No recent alerts to view.	Common Registration Under (EPFO & ESIC) Common ECR (EPFO & ESIC) Employees' Provident Fund Organisation, India Pradhan Mantri Rojgar Protsahan Yojana (PMRPY) Shram Suvidha Portal Employer Registration for Pre-oire Establishments Uncovered Principal Employer Registration swm	EPFO services are now available on the UMANG (Unified Mobile APP for New Governance). The UMANG APP can be downloaded by giving a missed call 97(3397(33): The APP can also be downoaded from UMANG website or from the play/app stores. Erstwhile EPF mobile services are being discontinued The ECR format has been revised and it will be UAN based without the erstwhile member id. Please see the reference documents. Online payments through Multi banking introduced. UAN upfront allotment introduced.

Step1: https://unifiedportal-emp.epfindia.gov.in/epfo/

Step 2: Important links>>Uncovered Principal Employer Registration

Government of India		Technical Help : 📞 18001-1:	8005 (Toll Free) - Timing : 9:15 AM to 5:45 PM 🛛 Contact Us	🗉 🗛 🗛 Facebook 🗾 📤
Employees' Provident Fun Ministry of Labour & Employment, Governm	d Organisation, India			
Register Uncovered	d Principal Employer			
Home / Register Unco	overed Principal Employer			
🏛 Establishment Det	tails			
TAN *	ENTER TAN	Establishment Name *	Enter Est.Name	
Address Line 1 *	Enter Address1	Address Line 2	Enter Address2	
City *	Enter City	State *	Select	
District *	Select	V Pin Code *	Select	
Authorized Person Na	Ame * Name of Authorized Person	Authorized Person Designation *	Designation of Authorized Person	
Mobile Number *	Mobile	Email *	Email ID	
M National Industria	Il Classification Code (NIC - 2008)			
Section *	Select	V Division *	Select	
Group *	Select	✓ Class *	Select V	
Subclass *	Select	\checkmark		
Q Set Password				
Password *	Password	Confirm Password *	Confirm Password	
	Captcha	K ^f 5 ^t X		
	Enter Captcha *	Enter captcha		
		Generate OTP 🗸 Cancel		~

After successful registration user id is same as TAN and password is same as set at the time of registration.

Step 3: Log in using user id and password using link uncovered Principal Employer 'Sign In'

Step 4: After login, process flow is same as principal employer covered under the EPF and MP Act.

The authorized person who has applied will have the facility to change the mobile , e-mail id and also the name of the Authorised Person against the registration in case of his transfer.